

# ELISABETH CURTIS CENTRE, RIDING FOR THE DISABLED

Minutes of the Hundred and Thirty-Third Meeting of the Private Limited Company No 7302917

## Management Committee Meeting

Thursday, 17<sup>th</sup> February 2022, at 6.30pm, by Teams

Present – V Liston (Chair), P Farr (Secretary), R Ward, K Palmer, V Bradley, D Pay, S Armstrong, A Barnes.

1. **Apologies for absence:** None.
2. **Minutes of the Last Meeting:** Approved.
3. **Financial Update, Grant Applications, Championship.**

KP reported that the CCLA Account has been closed and funds transferred to Barclays. There is £9K in the Restricted Fund, including £4K for a pony, £4.5K for Field Management and £180 in Bursary Fund. One Barclays account has been closed; KP suggested that we should open a new account for Designated Funds as this would be omitted when making Grant Applications. Based on our present funds, our cover is 9.27 months. Cover is presently set at 12 months.

AB reported that £2.5K grant has been received from St. James Place, for improved lighting in stables.

DP stated that to raise £20K, we need a Big Ticket Event, e.g. Charity Ball or Auction of Promises. The following Trustees will contact organisations for help with a function. Bedford Park Rotary – VB. Kempston Rotary - RW. Bedford Lions – PF. Freemasons - KP. Round Table - KP. Blues Foundation - AB. Charles Wells Eagle Fund - VB. A separate meeting will be arranged to discuss.

After discussion, it was decided that the cost of private lessons should be raised from £20 to £25 for 30 minutes.

**Action: VL.**

#### 4. **Covid Review**

Masks – Required indoors (Gallery, Office, Tack Room). Side helpers in School  
Not Required outdoors (Yard, Site). Leading horses.

Unlimited number of volunteers allowed in Office.

Still require sign in (RDA policy) for Track and Trace.

Isolation period cut from 10 to 7 days.

Tack to be cleaned after each ride, but cleaning not required before the first ride each day.

MC agreed that we should be cautious but less strict. To be reviewed 31<sup>st</sup> March 2022.

Post meeting – agreed to the following additional changes in light of changes to guidance from NHS Track and Trace;

- Stop the requirement to have people check in when going to the centre
- Still require people not to come to the centre if they or someone in the household shows COVID or is positive for COVID for 7 days until at least the 1<sup>st</sup> April when free testing will stop.
- Open refreshments back to pre-covid however still focus on the individually wrapped food items. Encourage people to congregate / drink chat in the gallery.

#### 5. **Coaching Committee / Horses**

Decision made to keep Rio on loan. His owner has kindly been providing feed during trial period and can take him back with 1 month's notice period. Rio's vet report has been accepted by the Council. £40 cost for Rio to be added to Bedford Borough Licence.

Huggy due to go to Horses' Trust on 31<sup>st</sup> March. LO (a Tuesday evening volunteer) to provide transport, VL will contribute to diesel cost.

Invoicing for participant fees has now been set up, our thanks to CP for supporting with this task.

Regionals 08/05/2022 / Nationals 15-17/07/2022

Both will be face-2-face this year. ECC riders will take part, but it is stressed that ECC is not able to contribute financially to either event. It is hoped Spillers may provide sponsorship. VL offered help with paperwork.

SA offered to arrange accommodation for coaches/volunteers for the Nationals, hopefully at no cost. Accommodation may be 20 miles from Hartpury.

RDA arranging virtual Dressage Competition in December 2022

## 6. Fundraising.

Coffee Morning. Sunday, 27<sup>th</sup> February 2022, 10.30am – 12.30pm. Coffee, tea and cakes. Few stalls and tombola. Helpers approached and Notice/List in Office.

Curry and Quiz Night. Thursday, 24<sup>th</sup> March 2022 at Indian Summer, Tavistock Street. 50-60 tickets, absolute max. 100. Teams of 4-6. Poster to be put on Facebook/website. AB to contact Parklands residents. Good prizes needed for Raffle.

Barn Dance. Friday, 22<sup>nd</sup> April 2022 at Addison Centre. Cost : £10. 100-120 tickets available. 'A lot sold.' Good prizes needed for Raffle..

Huntington Races. Sunday, 6<sup>th</sup> March 2022. VB has 10 tickets, suggest 2 collectors per bucket. VB to provide buckets, tabards, etc. Collectors taking part have been identified.

200 Club. VL investigating logistics of running the Club. Provisional start date: April 2022, Cost £5 per month. VB to contact organisers of Club already functioning, to clarify some points.

Bury Farm Tack Sale. VL/LO have booked pitch to sell surplus tack.

ECC Tack Sale. Friday, 8<sup>th</sup> April 2022, 6pm for Sellers, 7pm – 9pm for Buyers. Booking on-line through Microsoft 365. Request for volunteers to help. Cost per table: £7. Payment on door: £1. Coffee/Tea/Cake for sale. Poster/booking – KP.

Investigate use of Back Field for Car Boot/ Table Top Sales. Licence will be required.

PF reported that FRG need 2 more tables if they are going to arrange more events.

## 7. AOB

Giraffe House. Bedford Timber to supply timber at reduced price. **Action: AB.**

Electric Supply to Fields. UK Power Network to visit to access viability and cost involved. Circa £8K. Grant would be required. **Action: KP.**

CCTV. TEC to conduct survey 18/02/2022, grant applications to be make to cover costs. **Action: KP.**

Audio. Absolute Acoustics to visit and assess requirements for audio system. Possible funding from Morrison's Foundation. **Action: KP.**

Open Reach. Coming to install 18/02/2022. **Action: KP.**

Land Management. Farmer to visit 18/08/2022 to look at fields and advise. **Action: KP.**

DEFRA. Contact again. **Action: PF.**

Electricity Supply. Review and set up new contract April/May when current contract is due to end. **Action: KP.**

Sweat Shirts. Allocated to those that entered draw. Remaining ones, mostly XS/XXS, so need a second draw for St. John's/ Grey's. Photos. required for donor and possible visit.

Raffle Prizes. £50 voucher for Towers Health & Raquets – AB. 2 x bottles of wine – DP.

Apply for £50 Ocado voucher. Contact M & S Retail for voucher. VL also to donate a prize.

**Meeting closed at 7.50pm.**

**Dates of Next Meetings: Waverley, Monday, 21<sup>st</sup> February 2022 at 7.30pm  
MC, Monday, 14<sup>th</sup> March 2022 at 7.30pm**