

ELISABETH CURTIS CENTRE, RIDING FOR THE DISABLED

Minutes of the Hundred and Thirty-Seventh Meeting of the Private Limited Company No 7302917

Management Committee Meeting

Monday, 2nd May 2022, at 18.45, at Elisabeth Curtis Centre.

Present – V Liston (Chair), P Farr (Secretary), V Bradley, S Armstrong, D Pay, A Barnes

1. **Apologies for absence:** K Palmer
2. **Minutes of the Last Meeting:** Approved.
3. **Financial Update, Grant Applications.**

VL reported that our financial position has shown some improvement. The Centre received a grant of £5K from Beds. Education Association, for running costs. All Grant Applications can be found on Teams. No further communication from the Wills Trust. A Wednesday volunteer to help with Grant Applications; spouse also volunteered his help. AB to contact more businesses re. Buy a Brick. £500 received from Hatters and possible approach to Keysoe Equestrian.

Trustees Roles and Responsibilities –. VL provided initial draft of current roles and responsibilities as a starting point, for jobs to be shared more fairly. See attached.

4. **Horses.**

Lolly- Following Saturday session, Lolly is lame and will be out of action for some time. X-ray or ultrasound may be required. Lolly was due to go to the Regionals so, with her withdrawal, some riders will now not be able to compete. Also, a possibility that some sessions will have to be re-arranged. MC was informed that there will be a small shortfall of relating to the Regionals as the rider contributions had been calculated on the number of competitors originally due to be competing.

5. **Fundraising.**

Bromham Show. Sunday, 3rd July 2022. The Centre has been offered a pitch. The event is 11am-5pm, with vehicles allowed on-site from 8.30am. A lot of additional help will be required. Further details to follow.

Marathon Sponsorship. Alannah Guy + Chris to take part in a marathon and will donate sponsorship money to the Centre. They wish to attend the Centre on Saturday, 21st May to take photographs of the Centre and riders for use in their publicity paperwork. **Post meeting – visit rearranged to Tuesday 24th May.**

6. **AOB**

Electrical Work in Stables. Thurs, 21st and Fri, 22nd April, Tues, 3rd May. AB on-site. Same electrical contractors can complete PAT testing, at a later date.

Database. DP to investigate a database, initially for riders to make it easier to extract details of individuals in certain categories. To be later extended to include volunteers and for use with grant applications. It was agreed that this would avoid duplication of work.

New ECC Leaflet Designs. MC agreed that we should produce two new leaflets – one general and a second to recruit volunteers. DP reported that Tony would do these. New photographs and new quotes required. Good quality printing will be required.

Sycamore Saplings. Kristina reported saplings, probably from the tree in the back field. It was agreed that these should be removed/sprayed.

Website. Possible volunteer to help with updating of website.

Consumables. MC discussed the replacement of consumables, e.g. toilet rolls, washing-up liquid, etc. When replacements are required, a note should be put on the white board in the office and a MC member will arrange purchase.

Feed and Bedding. SA to investigate costs from Gladstones, where we may be able to get a discount.

ECC Membership. MC discussed trying to increase membership of ECC. Alternatively, create a 'Friends of ECC' for those who do not wish to become a Member (and be entitled to vote at AGM).

Meeting closed at 21.00.

**Date of Next Meeting: Management Committee, Monday, 6th June 2022 at 6.30pm
Face2face meeting at Elisabeth Curtis Centre**