

ELISABETH CURTIS CENTRE RIDING FOR THE DISABLED
Minutes of the Hundred and Twenty-first Meeting of the Private Limited Company No 7302917
Management Committee Meeting

Wednesday, 09th June 2021, at 6.30pm, by Teams

Present – V Liston (Chair), P Farr (Secretary), R Ward, K Palmer, V Bradley, Debbie Pay, Sarah Armstrong (invited)

1. **Apologies for absence:** None
2. **Minutes of Last Meeting:** Approved.
3. **Updates from Action Tracker.**

Council Licence. Extended a further 3 months, to 30th September. Working on getting all required documentation in folder, in preparation for inspection. **Action: VL.**

Newsletter. Only needs link to Online Pet Show. **Action: VL.**

Contact **HMRC** re. Gift Aid. KP has Register of those already signed up. **Action: VL.**

Land Management. Working on Plan. **Action: KP**

Contact **Diamond** re, changing names on key fobs.

4. **Reopening Plans/Timescales.**

24 participants have attended 'Meet and Greet' sessions. MC agreed that, if Covid numbers in Bedford remain high, parents/carers should be asked to side help when riding sessions start. It may be longer before the school groups and individuals from care homes return.

34 volunteers trained and ready to return. Further 2 more sessions to run. 3 volunteers agreed to help with gardening and 2 come forward for poo-picking.

Waiting list has grown with 34 names, the majority in the younger age groups.

With only 3 coaches, it is hoped that we can get help from Northants RDA groups.

Possibility of Santander support for fundraising event for Alzheimer's/RDA?

5. **Finance**

We need to start looking at our long term plans, including the fact that at some stage the asbestos will need removing and replacing, a project which could cost £250K, though no quotes/enquiries have yet been made at this stage. This will require a significant effort in terms of fundraising/grant applications. KP said that Cotswold has a shop in Cheltenham, and Gaddeston have purchased a mechanical horse that is rented out to riding clubs, etc. so we need to explore the options available to us.

6. **Centre Maintenance.**

Farm Serve. All work complete. Invoice received (£555.04). DP to check if we are VAT registered.

Sycamore Saplings on bank. KP to remove

Disabled Toilet Lock. Not working. **Action: KP.**

Safety handle outside Main Door. For steadying when disinfecting soles of boots. Purchased, but damaged. **Action: KP.**

Items to be ordered: - Gloves, Spray bottles for gardener's shed, Washing detergent.

Suggested that we should compile a list of who is responsible for ordering which consumables

8. **Fundraising.**

Open Day/Fair. Decided on date – **Sunday, 3rd October.** We have a great deal of fundraising items to sell or use as tombola prizes.

Table Top Tack Sale – Donated tack needs to be sorted and any items we are not able to use can be sold to raise funds. Could sell some of our FR stock and arrange tombola. Date:TBA. VB suggested surplus good saddles could be sold at Saddles Direct or Saddle Bank.

Sharnbrook Co-op. Looking into applying; money must be used for specific item, not running costs. Considering using Tea with a pony as the project. **Action:KP**

Bromham Parish Council. Offered us a stall at Apple Day.

Bromham Mill. Reopening soon and sells Nicola's jewellery.

Mel Guy (Chiropractor) at Rushey Ford (used by RW/PF) will have a stall and fundraise for the Centre.

Bury Farm Car Boot Sale. Date now set – VL has a pitch booked and can take Centre donated tack if needed.

9. A.O.B.

Date of AGM – **Wednesday, 11th August 2021, 7.30pm for 8.00pm** at Elisabeth Curtis Centre. VL to clarify end of year accounts/audit process with Leo and KSK.

Action:VL

Meeting closed at 8.00pm

Date of Next Meeting: Thursday, 1st July 2021 at 6.30pm by Teams.